

DODGE COUNTY BUILDING COMMITTEE MINUTES

Administration Building, Room 1A 127 East Oak Street, Juneau, WI 53039

Date: January 5, 2017

Call to order: The meeting was called to order by Supervisor Dennis Schmidt at 6:00 p.m. with the following members present: **Dennis Schmidt, Mark Roesch, Jeffrey Caine, Michael Malloy and Cathy Houchin**

Also present: Russ Freber, Director of Physical Facilities; Barbara Brooks, Administrative Secretary; Jim Mielke, County Administrator

Public Forum: None

Minutes: A motion was made by Jeff Caine and seconded by Michael Malloy to approve the minutes of the November 3, 2016 meeting as recorded and allow the chairman to go out of order to efficiently conduct the meeting. Motion carried.

Communications & Committee Member Reports: None

Consider, Discuss and Take Action:

Authorization of Director of Physical Facilities to approve Detention Facility Sanitary/Vent Pipe Project Change Orders committee approved. A motion was made by Cathy Houchin and seconded by Jeff Caine for the authorization of Director of Physical Facilities to approve Detention Facility Sanitary/Vent Pipe Project Change Orders with a maximum amount of \$50,000. Committee must be notified of Change Order amounts. This will be a standing Agenda item. Motion carried.

Piping changes at the Administration Building heating system valves will be added to boiler pumps to make the boilers more efficient.

Request for carry over funds 2016 budget committee will vote on this at the February meeting.

Report & Consider Maintenance Operations & Projects:

Russ Freber updated the committee on the projects at the different locations.

Dodge County Detention Facility

Update on Pipe Replacement Project there will be a meeting Tuesday, January 10, 2017 at 10:00 a.m. in the Dodge County Detention Facility conference room. The kitchen will be shut down on June 19, 2017. Estimated completion date is the middle of August.

Floor and wall material in kitchen, and lighting we will get pricing amounts on January 10, 2017. These amounts will be brought to the February meeting. We're looking at changing the lighting to LED which could cut down on the amount of fixtures, and be more efficient.

Administration Building

Update on Maintenance Mechanic Position has been filled. Employee will be starting January 9, 2017.

Update on Skid Loader new Skid Loader has been purchased for the amount of \$1,000.

Courthouse

Update on flooring L & A Crystal were on site December 19-23. Flooring is complete.

Other

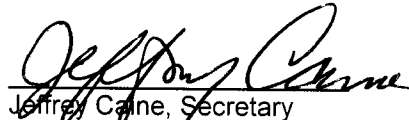
Update on Security Electronics Elmstar will be on site at the Dodge County Courthouse January 23, 2017. Estimated date of completion is early March.

The next meeting is scheduled for Thursday, February 2, 2017 at 6:00 p.m. in Room 1A of the Dodge County Administration Building.

Adjournment:

There being no further business to come before this committee, a motion was made by Cathy Houchin and seconded by Michael Malloy to adjourn the January 5 , 2017 meeting at 6:55 p.m. Motion Carried.

Respectfully submitted,


Jeffrey Caine, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.